RUTHERFORD BOARD OF EDUCATION REGULAR MEETING OCTOBER 8, 2012

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act ensures the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald, South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Worksessions and regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. For a nominal fee, any member of the public who wishes to view the two-hour tape can make that request to the board secretary, who will have a copy of the tape made available within two weeks.

 MINUTES APPROVAL
 1. Resolution by M____, seconded by M____.

 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the October 1, 2012 worksession meeting be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATIONS: Annual Student Achievement Report

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by M____, seconded by M____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

WILLIAM DENK1. Resolution by M____, seconded by M____.BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve Mr. William Denk as a middle school Latin Teacher at
Pierrepont and Union Schools effective September 13, 2012 at the
annual salary of \$46,246 (step 1, level 1). This is a replacement
position.

On roll call all members present voted _____.

ARTHURSCHRECKENSTEIN2. Resolution by M____, seconded by M____.BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve Mr. Arthur Schreckenstein as the part-time mail courier
for the district effective October 1, 2012 at the annual salary of
\$24,293(.5) step 11. This is a replacement position.

On roll call all members present voted _____.

TRAVEL APPROVALS3. Resolution by M____, seconded by M____.BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following travel reimbursements for the 2012-2013
school year:

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<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	Fee	Trans.	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Kurt Schweitzer	Assist. Prin.	Preparing for NJ ASK	10/30-31/12	\$298	None	None	None	None
Alex Robayo	Teacher	NJSTA	10/9/12	\$149	None	None	None	\$40
Nicole Zayatz	Teacher	Math with CCS	12/4/12	\$195	None	None	None	None
Nicole Zayatz	Teacher	Math and Technology	2/4/13	\$195	None	None	None	None
Nicole Zayatz	Teacher	Algebra and CCS	11/29/12	\$195	None	None	None	None
Maria DeTrizio	Teacher	PESI	11/7/12	\$199	None	None	None	None
Robert Brown	Bus. Admin.	NJSBA Conference	10/23-25/12	None	None	\$165	\$192	\$50
Diane Jones	Bd.Member	NJSBA Conference	10/23-25/12	None	None	\$165	\$192	None
Mary Lanni	Bd.Member	NJSBA Conference	10/23-25/12	None	\$90	\$165	\$192	None
David Frazier	Supervisor	DAANJ	3/18-21/13	\$400	None	None	None	\$75
Patricia VanEs	Teacher	NJASL	11/30-12/1-12	\$85	None	None	None	\$100
Anne Hetzel	Teacher	Writers Workshop	11/30/12	\$219	None	None	None	None
Rufina Rodriguez	z Teacher	AP Spanish Workshop	10/27/12	\$180	None	None	None	\$10
Megan Collins	Teacher	NJAKS Workshop	1/31/13	\$175	None	None	None	None
Rosemary Jones	Superintendent	NJSBA Conference	10/23-25/12	None	\$90	\$165	\$192	\$50
Bonnie DeBoute	r Teacher	Bureau of Ed. & Research	11/26/12	\$225	None	None	None	None

On roll call all members present voted _____.

HOME INSTRUCTOR	4. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as a home instructor for the 2012-2013 school year effective October 9, 2012 at the hourly rate of \$35.00:			
	Nancy-Jean Schwarz			
	On roll call all members present voted			
ELEM. CO-CURRICULAR	5. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following elementary co-curricular assignments an stipends for the 2012-2013 school year:			
	<u>Pierrepont:</u> Elementary Language Club Yearbook Advisors	William Denk Jessica Saxon Erin Devor Danielle Sabato	\$401 \$267 \$267 \$267	
	On roll call all members pre	sent voted		
<u>H.S. CO-CURRICULAR</u>	6. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATIC approve the following high school co-curricular assignments stipends for the 2012-2013 school year:			

	All School Play Director Senior Play Director 2014 Class Co-Sponsor World Language Honor Society Latin Club Costumes	Michael Stracco Michael Stracco Denise Molinaro Gregory Guderian Gregory Guderian Dawn Pasquale non-	\$ 175 \$ 423		
	On roll call all members present vote	ed			
ELEM. CO-CURRICULAR	7. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to create the following co-curricular student body activity for the 2012-2013 school year:				
	Afterschool Tutoring Club - \$400				
	On roll call all members present vote	ed			
<u>SUBSTITUTE TEACHERS</u>	8. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2012-2013 school year effective October 9, 2012 at the per diem rate of \$80 and in accordance with law:				
	Anthony Burke Natasha DiGenio Gina Manzo Jessica Yeager Kena MacWilliam Frank Viola				
	On roll call all members present vote	ed			
<u>SUBSTITUTE TEACHER</u> <u>ASSISTANTS</u>	9. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2012- 2013 school year effective October 9, 2012 at the hourly rate of \$10.00:				
	Gina Manzo Jessica Yeager Rose Caruso				
	On roll call all members present voted				

On roll call all members present voted _____.

<u>CYNTHIA FRAZIER</u>	10. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Cynthia Frazier, as a long term substitute special education teacher at Rutherford High School effective October 9, 2012 at the per diem rate of \$231.
	On roll call all members present voted
<u>CARISSA RODRIGUEZ</u>	11. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Carissa Rodriguez, as a lunch monitor at Union School effective October 9, 2012 through June 30, 2013 at the hourly rate of \$8.65 (step 1) for 2 hours per day.
	On roll call all members present voted
SAREH GHOLAMREZAPOUR	12. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Sareh Gholamrezapour, as a lunch monitor at Union School effective October 9, 2012 through June 30, 2013 at the hourly rate of \$8.65 (step 1) for 2 hours per day.
	On roll call all members present voted
DERRICK PEEPLES	13. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Derrick Peeples, as a substitute custodian for the 2012-2013 school year effective October 9, 2012 at the hourly rate of \$11.00.
	On roll call all members present voted
<u>LAUREN PETRONIO</u>	14. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Lauren Petronio, as a part time bus assistant for the district effective October 9, 2012 through June 30, 2013 at the hourly rate of \$17.88 (step 1) for 3 hours per day. This is a new position.
	On roll call all members present voted
ANDREW VAN DER HOOF	15. Resolution by M, seconded by M
	BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
	approve Mr. Andrew Van Der Hoof as a tenured track social studies teacher at Rutherford High School effective September 25,
	2012 at the annual salary of \$51,446 (step 1, level 3). This is a
	replacement position.
	On roll call all members present voted

<u>CHELSEA PASSARO</u> 16.Motion by M_____, seconded by M_____ to accept the resignation of Ms. Chelsea Passaro, teacher assistant at Washington School effective October 11, 2012.

Vote

SAMANTHA AQUINO17. Resolution by M_____, seconded by M_____.BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
Ms. Samantha Aquino, as a teacher assistant at Washington School
effective October 16, 2012 at the hourly rate of \$18.68 for 6.25 per hours
per day. This is a replacement position.

On roll call all members present voted _____

 TITLE I TEACHERS
 18. Resolution by M____, seconded by M____.

 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as Title I teachers for the 2012-2013 school year at the rate of \$60.00 per hour:

Megan-Ann Gramlich – Pierrepont School Bonnie DeBouter – Lincoln School

On roll call all members present voted _____

 TITLE IIA FUNDS
 19. Resolution by M____, seconded by M____.

 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of Title IIA funds to partially support the salary of Alecia Carter, a grade one teacher at Lincoln School, for the purpose of reducing class size.

On roll call all members present voted _____

 TITLE III FUNDS
 20. Resolution by M_____, seconded by M_____.

 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of Title III funds to partially support the salary of the ESL teacher, Jonathan Chiang.

On roll call all members present voted ____

CURRICULUM AND INSTRUCTION:

NURSING SERVICES PLAN	1. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the District Nursing Services Plan for the 2012-2013 school year. (On file in the Office of the Superintendent.)
	On roll call all members present voted
CODES OF CONDUCT	2. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the student codes of conduct for each of the schools in the Rutherford School District for the 2012-2013 school year.
	On roll call all members present voted
HOME INSTRUCTION	3. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the home instruction for the following students (names on file in the office of the superintendent):
	Student #49217 – effective 9-11-12 Student #10866 – effective 9-25-12
<u>OVERNIGHT TRIP</u>	On roll call all members present voted 4. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for NJSIAA State Swimming Championships:
	NJSIAA State Swimming – Sewell, NJ - March 2 and 3, 2013
	On roll call all members present voted
OVERNIGHT TRIP	5. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for NJSIAA State Wrestling Championships:
	NJSIAA State Wrestling Championships – March 1 – 3, 2013 or March 8-10, 2013 – location to be determined
	On roll call all members present voted

<u>OUT-OF DISTRICT</u> <u>PLACEMENT</u>	 6. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following out-of-district placements (names on file in the office of special services) for the 2012-2013 school year: Rescind: Student #2010096 – SBJC Tuition: \$57,300.00 		
	Student #2010100 – SBJC Tuition: \$57,300.00		
	On roll call all members present voted		
PROFESSIONAL DEVELOPMENT PLAN	7. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD give final approval of the District Local Profess Plan for 2012-2013. On roll call all members present voted		
ESL THREE-YEAR PLAN	8. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD approve the ESL Three-Year Plan for School Yea		
	On roll call all members present voted		
<u>DISTRICT MENTORING</u> <u>PLAN</u>	9. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD approve the District Mentoring Plan for the S 2015.		
	On roll call all members present voted		
FINANCE:			
<u>APPROVAL OF BILLS</u>	1. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOAF that the bills listed below be approved.	 RD OF EDUCATION	
	Accounts Payable Offline Checks Payroll General Activities Total	415,113.80 321,939.58 1,145,684.63 <u>2,633.44</u> 1,885,371.45	
	On roll call all members present voted		

<u>SECY/TREAS. REPORT</u> <u>AUGUST 2012</u>	2. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending August 31, 2012, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20- 2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.
	Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.
	On roll call vote all members present voted
NON-PUBLIC NURSING	3. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that approval be granted for the Superintendent of Schools to enter into a contract with the Rutherford Board of Health to provide required nursing services to St. Mary High School at a total cost of \$23,762 for the 2012-2013 school year. Funding is provided by the State of New Jersey.
	On roll call vote all members present voted
SUBMISSION OF FORM M-1	4. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve submission of the 2012- 2013 Form M-1, also known as the Annual Maintenance Budget Amount Worksheet, to the office of the Bergen County Superintendent of Schools.
	On roll call vote all members present voted
IDEIA-B SUBMISSION	5. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Submission of the IDEIA-B – Grant application for the fiscal year 2012-2013 in the amounts as follows: Basic \$557,635.00 Preschool 21,302.00
	On roll call all members present voted
<u>IDEA GRANT</u>	 Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the 2011-2012 IDEA Grant Amendment.
	On roll call all members present voted

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<u>NCLB</u>	7. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the submission of the Fiscal Year 2012 No Child Left Behind Final Expenditure Reports.		
	On roll call all members present voted		
POLICY: AT-RISK AND TITLE I	1. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to re-approve the following Policy #6171.3 At-Risk and Title I on <u>first</u> <u>reading.</u> (See attached.)		
PURCHASING	On roll call all members present voted 2. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new policy #3542.44 Purchasing on <u>first</u> <u>reading</u> . (See attached.)		
	On roll call all members present voted		
EVALUATION OF BUSINESS AND NON-INSTRUCTIONAL OPERATIONS	3. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new policy #3600 Evaluation of Business and Non-instructional Operations on <u>first reading</u> . (See attached.)		
	On roll call all members present voted		
DISTRICT OWNED VEHICLE	4. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new policy #3541.32 District Owned Vehicle on <u>first reading</u> . (See attached.)		
	On roll call all members present voted		
PRIVATELY OWNED VEHICLES	5. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3541.31 Privately Owned Vehicles on <u>first reading</u> . (See attached.)		
	On roll call all members present voted		
HOME INSTRUCTION	6. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6173 Home Instruction on <u>first reading</u> . (See attached.)		
	On roll call all members present voted		

HOME INSTRUCTION REGULATION	7. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy Regulation #R6173 Home Instruction Regulation on first reading. (See attached.)
	On roll call all members present voted
<u>RELATIONS WITH VENDORS</u>	8. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3327 Relations with Vendors on <u>first reading</u> . (See attached.)
	On roll call all members present voted
<u>ACCOUNTS</u>	9. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3400 Accounts on <u>first</u> <u>reading.</u> (See attached.)
	On roll call all members present voted
PAYMENTS FOR GOODS SERVICES	10. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3326 Payments for Goods and Services on <u>first reading</u> . (See attached.)
	On roll call all members present voted
NON DISCRIMINATION/ AFFIRMATION ACTION	11. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #2224 Non Discrimination/Affirmative Action on <u>first reading</u> . (See attached.)
	On roll call all members present voted
DISTRICT PUBLICATION	12. Resolution by M, seconded by M BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1111 District Publication on <u>first reading</u> . (See attached.)
	On roll call all members present voted .

rs present voted _____ ____ <u>SUSPENSION OF POLICIES</u> 13. Resolution by M____, seconded by M____. <u>BYLAWS AND REGULATIONS</u> BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to re-approve the following Policy #9314 Suspension of Policies, Bylaws, and Regulations on <u>first reading</u>. (See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

MAINTENANCE PLAN

<u>COMPREHENSIVE</u> 1. Resolution by M____, seconded by M____.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Rutherford School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED that the Rutherford School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Rutherford School District in compliance with Department of Education requirements. The Comprehensive Maintenance Plan is for the years 2011-2012 actual, 2012-2013 budgeted, and 2013-2014 proposed.

On roll call vote all members present voted_____.

ACCEPTANCE OF BIDS 2. Resolution by M____, seconded by M____. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept bids from the following contractors to perform an outside step repair project at Pierrepont School. The bids were opened on Tuesday, September 4, 2012 in the office of the Business Administrator.

<u>Contracto</u> r	<u>Base Bid</u>	<u>Alternate 1</u>	Combined Total
Practical LLC	\$45,000	\$44,000	\$89,000
C&C Masonry	\$80,480	\$29,861	\$110,041
Tec-Con Inc	\$87,400	\$34,400	\$121,700
	ΨU, ΨUU	JJ7,700	

On roll call vote all members present voted

AWARD OF BID 3. Resolution by M____, seconded by M____. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to award a base bid of \$45,000 to the contracting firm Practical LLC. This bid is to repair outside steps at Pierrepont School.

On roll call vote all members present voted

OLD BUSINESS:

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M____, seconded by M____ that an Executive Session be held at _____ P.M. for the purpose of discussing ______. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at ______ P.M.

ADJOURNMENT: Motion by M____, seconded by M____ that the meeting be adjourned at P.M.

Vote_____